



Invoicing Procedures – Payment Terms

Invoices on Services Rendered

We will email the invoice to the Accounts Payable contact on file unless otherwise specifically noted.

If you are going to be late on a payment, please email info@purelyinnovative.com or call Cyndi at 909-287-7900 to make payment arrangements and avoid late payment fees.

Contract

- Invoices are Due Upon Receipt.
- Any Invoices that extend beyond 30 days will incur a 1.5% Service Charge per Month.

Non Contract

- Invoices are Due Upon Receipt.
- Any Invoices that extend beyond 30 days will incur a 1.5% Service Charge per Month.

Should you have any questions or need to update your contact information, please contact us at info@purelyinnovative.com or call Cyndi Lanzon our Office Manager directly at 909-287-7900 x102.